



# MATACHEWAN FIRST NATION

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Box 160, Matachewan ON P0K 1M0

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## JOB POSTING

**Job Title:** Grader Operator/Roads Maintenance

**Reports To:** Director of Finance and Administration

### Position Summary

Reporting to the Director of Finance and Administration (DOFA), this position will provide road maintenance for Matachewan First Nation (MFN)

**Hours of Work:** 40 hours per week but must be prepared to work outside of regular working hours as necessary

**Compensation:** Based on qualifications and experience, employer-paid benefits package and enrollment in pension plan

### Areas of Responsibility

- Maintain MFN roads from Highway 66 into the community through snow removal, summer grading and regular maintenance, including pothole repair, guardrail repair, road signage installation/repair as required
- Operate grader, sander, backhoe, loader and other heavy equipment
- Keep updated operations records and submit to the DOFA on a regular basis
- Perform daily safety checks on all equipment
- Perform routine and scheduled maintenance on all MFN equipment and machinery
- Fulfill outside contract requests as directed by the DOFA
- Remove snow from driveways in the community
- Maintain firehall and warehouse
- Other duties not necessarily related to roads maintenance as directed by the DOFA

### Requirements

- Minimum grade 12 education or equivalent
- DZ license
- Able to work flexible hours
- Must be physically fit
- Heavy equipment operator's certificate

### How to Apply

Qualified candidates are invited to send their cover letter and resume to [director@mfurez.ca](mailto:director@mfurez.ca) by **July 5, 2024, at 4:00PM**