



AGNICO EAGLE

Community Relations Supervisor

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WHAT DOES AGNICO EAGLE VALUE?

At Agnico Eagle, our values never waver. We believe in trust, respect, equity, family and responsibility. Why? Because they express who we are, and they have helped us succeed in business for over 60 years. We value **you** – your unique set of skills and experience. We value your willingness to build those skills and make a meaningful contribution to our company. And, we value your commitment to treat every person on our team with respect, helping us to operate safely, protect the environment and make a positive contribution to our local communities.

ABOUT OUR OPERATION

Want to learn more about our operations? [Click here!](#)

In compliance with the Accessibility for Ontarians with Disabilities Act, Agnico Eagle Mining (AEM) is committed to providing accommodation for people with disabilities. Accommodation is available, upon request, for candidates participating in the recruitment process.

YOUR NEXT CHALLENGE:

Reporting to the Manager of Community Relations Manager, you will be part of the Community Relations Department. You will ensure that the goals and objectives are achieved while promoting and respecting Agnico Eagle's values, Health & Safety Code of Conduct and the environment as well as our relationships with and commitments to our Partner Indigenous Nations and public communities.

- Support operations, projects and exploration related to community relations, providing consistency in Ontario;
- Develop, propose and implement plans, actions and activities that address needs and risks associated with Community Relations;
- Proactively identify and communicate to internal stakeholders any potential risks and potential mitigation options;

- Assist in planning, executing and documenting engagement and consultation activities in support of regulatory permits and approvals;
- Manage, monitor and support the implementation of commitments with Partner Indigenous Nations in conformity with internal guidelines and key performance indicators;
- Participate in audits that ensure compliance with agreements or standards;
- Manage records of engagement and consultation through Borealis;
- Prepare engagement summaries for participation events, consultation summaries for regulatory processes;
- Coordinate the Community Relations grievance management process and timely response to inquiries;
- Prepare and collect the information needed to produce various internal and external reporting requirements;
- Participation in-person at a variety of meetings and events, which requires frequent overnight travel to communities and mine sites;
- Coordinate and facilitate meetings and events, including scheduling and logistics, and provide support for community-hosted events;
- Maximize opportunities to engage with Indigenous Nations, Leaders, and key individuals through participation in meetings and community events and identify ways to collaborate;
- Supervise and mentor Community Relations team members;
- Supervise consultants providing support to the Community Relations team when required;
- Participate in Social, Economic and Well Being research, assessments and monitoring activities that support commitments, permitting and approvals, community investments, donations, and sponsorships;
- Support the development, management and continual improvement of a Community Relations Strategy for Ontario;
- Support the Community Relations team in the achievement of regional and corporate objectives;

- Provide input towards strategies, standards, agreements and programs that promote positive community relations and advance relationships;
- Collaborate with environment, human resources, procurement, communications, and other internal functions to implement the company's community relations strategies and procedures;
- Continually seek opportunities to grow and enhance your skills that support your role and Community Relations team.

WHAT YOU NEED TO SUCCEED

- University degree in social sciences, humanities, communications, Indigenous studies, environmental or related field of study. Graduate level education is considered an asset;
- Minimum of seven (7) to ten (10) years of relevant experience and at least five (5) years of progressive experience working collaboratively with Indigenous Nations;
- Experience working in the mining industry considered an asset;
- Must have a valid driver's license and be able to travel throughout Ontario;
- Must demonstrate negotiation skills, sharp judgment, and be able to prevent and resolve conflicts;
- Must be able to manage and be accountable for multiple and often time-sensitive requirements in a professional and responsive manner;
- Must be comfortable and able to work effectively with diverse cultures, interpersonal styles, skills, motivations, or environments;
- Bilingualism with French, Cree, Algonquin and/or Anishinaabe consider an asset;
- Lived experience and understanding of Indigenous Peoples and Northern Ontario considered an asset;
- Must be able to work flexible hours, overnight and travel included;
- Excellent working knowledge of all Microsoft Office Suite applications especially Outlook, Excel, Word & PowerPoint.

Your Work Schedule:

- Schedule: 40 hours per week, Monday to Friday, with some evenings and weekends to accommodate community-specific availability and preferences;

- Workplace: North Bay, Kirkland Lake or Timmins. There is a possibility to have a hybrid work schedule, working some days from an Agnico Eagle office and some days in telecommuting.

Job: Community Relations

Primary Location: Ontario-Timmins

Other Locations: Ontario-Kirkland Lake, Ontario-North Bay

Organization: Agnico Eagle Mines

Schedule: Full-time

Shift Schedule: 5/2

Employment Type Code: Salaried

Posting End Date: Jan 31, 2025, 11:59:00 PM

[Click Here to Apply](#)